

**LINK CAN ALSO BE FOUND ON THE TOWNSHIP'S WEBSITE
UNDER EVENTS AND NEWS ON THE HOME PAGE.**

West Manheim Township Public Meeting GoToMeeting Guidelines

Due to Covid-19 restrictions the West Manheim Township's Board of Supervisors' re-organizational meeting and work session on Monday, January 4, 2021 will be conducted through GoToMeeting video conference software. GoToMeeting video conferencing is being used to allow the Township to conduct business transparently and allow the residents of the Township an opportunity to see the meeting and provide public comment.

West Manheim Township BOS Meeting Monday, January 4, 2021
Mon, Jan 4, 2021 7:00 PM - 8:30 PM (EST)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/775111237>

You can also dial in using your phone.

United States: [+1 \(872\) 240-3412](tel:+18722403412)

Access Code: 775-111-237

Join from a video-conferencing room or system.

Dial in or type: 67.217.95.2 or inroomlink.goto.com

Meeting ID: 775 111 237

Or dial directly: [775111237@67.217.95.2](tel:775111237@67.217.95.2) or 67.217.95.2##775111237

Upon joining a meeting, residents will be placed in a waiting room until the meeting is started. A staff host will admit all users. Users will be able to join online approximately 15 minutes before the advertised meeting start time of 7:00pm. All microphones will be muted to limit background noise except the Township Board room.

Public Participation Through Chat Feature

If a resident would like to speak or provide comment during the meeting, please type "RAISE HAND" in the chat window. The Staff Host will give the attendee permission to unmute themselves to provide comment. When permitted to speak, please state your name and address before providing comment. Comments will be limited to 5 minutes.

WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS
YEAR 2021 RE-ORGANIZATION MEETING
MONDAY, JANUARY 4, 2021
6:00 P.M.

ELECTION OF TEMPORARY CHAIRMAN

Meeting Called to Order by Temporary Chairman

Pledge to Flag/Invocation

Roll Call

NOMINATE AND ELECT

Nominations and Election of Chairman of the Board

Nominations and Election of Vice-Chairman of the Board

At this time, the newly elected Chairman will take over the meeting.

1. 2021 ORGANIZATION APPOINTMENTS

- A. Motion to appoint Michael Bowersox as Township Manager and Zoning Officer
- B. Motion to appoint Miriam Clapper as Township Secretary
- C. Motion to appoint Jennifer Thornton as Township Treasurer
- D. Motion to appoint Edwin Schneider as Township Chief of Police
- E. Motion to appoint Derrick Baker as Township Lieutenant
- F. Motion to appoint Thomas Hartlaub as Township Roadmaster
- G. Motion to appoint Heather Bair as Township Code Enforcement Officer and Alternate Zoning Officer
- H. Motion to appoint John Berry to the Vacancy Board Chairman
- I. Motion to appoint Supervisor Harold Hartlaub as Chief Administrative Officer of Pension Plans

2. APPOINT AND ACCEPTANCE OF INDIVIDUAL FEE SCHEDULES FOR 2021

- A. Motion to appoint Stock and Leader as Solicitor
- B. Motion to appoint C.S. Davidson as Engineer
- C. Motion to appoint Herbein C.P.A. & Consultants as Auditors
- D. Motion to appoint Joseph Kalasnik, PC as Zoning Hearing Board Solicitor
- E. Motion to appoint Group Hanover as Sewage Enforcement Officer
- F. Motion to appoint Hanover Land Services as Alternate Sewage Enforcement Officer
- G. Motion to appoint Building Inspectors - Middle Department Inspection Agency

3. 2021 ADMINISTRATIVE MOTION ITEMS

- A. Motion authorizing the following depository institution to handle all Township accounts:
 - People's Bank
- B. Motion to Renew all existing Ordinances and Resolutions
- C. Motion to Establish the dates and time for Board of Supervisors Meetings
 - Work Session the First Thursday of the month at 7:00 P.M.
Caucus at 6:00 PM;
 - Regular Meeting the Third Tuesday of the month at 7:00 P.M.
Caucus at 6:00 P.M.
- D. Motion to Establish the mileage reimbursement rate at the prevailing 2021 IRS rate
- E. Motion to Establish the Manager's, and Secretary's bonds at \$500,000.00
- F. Motion to Establish the Treasurer's, bond at \$3 million dollars
- G. Motion to adopt Resolution # 2021 – 01 - the Fee Schedule for Services and Permits and Sewer Rates
- H. Motion to adopt Resolution # 2021 – 02 - to allow the Transfer of Unencumbered Monies
- I. Motion to adopt Resolution # 2021 – 03 Establishing Salaries for 2021

THIS ENDS THE RE-ORGANIZATIONAL MEETING

WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION AGENDA
MONDAY, JANUARY 4, 2021

1. Work Session Called to Order
2. Public Comment "...all persons wishing to offer public comment must first register by signing their name, address, telephone number and email address on a "sign up" sheet to be provided by the Township Manager. No one shall approach the microphone without having first registered to speak. Each person wishing to speak shall have one (1) opportunity to speak for a period not to exceed five (5) minutes." Res. #2017-05
3. Approval of Minutes – Regular Board of Supervisor Meeting of Tuesday, December 15, 2020
4. Correspondence
 - A. Received the following request for re-appointment
 1. James Myers - Planning Commission
 2. Darrell Raubenstine – Planning Commission
 3. Sylvia Musser – Recreation Board
 4. David Appleby – Zoning Hearing Board
5. Disbursements
6. Action Items
 - A. Re-Appointment to Planning Commission (4-Year Term)
 1. Motion to re-appoint James Myers to the Planning Commission for a 4-year term ending December 31, 2024.
 2. Motion to re-appoint Darrell Raubenstine to the Planning Commission for a 4-year term ending December 31, 2024.
 - B. Re-Appointment to the Recreation Park Board (5-Year Term)
 1. Motion to re-appoint Sylvia Musser to the Recreation Park Board for a 5-year term ending December 31, 2025.
 - C. Re-Appointment to Zoning Hearing Board (5-Year Term)
 1. Motion to re-appoint David Appleby to the Zoning Hearing Board for a 5-year term ending December 31, 2025.
 - D. Motion to Authorize Attendees and Appoint a Voting Delegate for PSATS Annual Conference – April 18-21, 2021
 - E. Authorization to Advertise for Trash Bids

F. Extension Request Moffitt & Little Minor Plan (2 Lot) (review time expires 01/08/2021)

G. Memorial contribution in Kenneth Clouser memory to St. David's United Church of Christ or Pleasant Hill Fire Company

7. Discussion Items None

8. SUPERVISORS AND/OR PUBLIC COMMENTS:

9. Next Scheduled Meetings: Board of Supervisors Meeting - Tuesday, January 19, 2021 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m. Supervisors Work Session – Thursday, February 4, 2021 at 7:00 p.m. with Supervisors Caucus at 6:00 P.M.

10. Adjournment